

Elkesley Parish Council

Minutes of the Elkesley Parish Council meeting held on Tuesday 17th April 2018, at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley

Present: Cllr Oldbury (Chair), Cllr Fish, Cllr Flear, Cllr Ffoulkes-Jones, Cllr O'Brien, Cllr May, Cllr Stronach & Cllr Woodcock

Others present: Mrs Davies (Clerk), County Cllr Kevin Greaves and members of the public

2053/18 To receive apologies for absence

Apologies received and approved from Cllr Wilkinson.

2054/18 To receive and record declaration of interests from Members in any item to be discussed

Declaration of Interest received from Cllr Ffoulkes-Jones for the planning application on agenda item 7.

2055/18 To suspend the meeting to hold a 10 minute public session

Items raised:

- Pot holes from the A1 slip road to Manor Farm – Cllr O'Brien has already reported.
- Cllr O'Brien has reported the state of the pavement on High Street to the Church
- A resident reported an accident on Low Street caused by a pot hole and Highways dealt with the pot hole very quickly. Cllr O'Brien had also reported it twice before the accident happened.

2056/18 To receive reports from the District and County Councillors

County Cllr Kevin Greaves reported:

- He will be following up the issues regarding Twyford Lane and the pavement on High Street with Highways.
- The County Council is looking at trial reduction in their grass cutting frequency to nothing. Their rationale is to see if there are any ecological and economic benefits for one year. The County Council will be looking for 6 parishes to volunteer for the trial.

District Cllr Dukes was unable to attend the meeting.

2057/18 To approve the minutes of the meeting held 20th March 2018

Cllr Ffoulkes-Jones proposed to accept the minutes of the meeting held 20th March 2018 as a true record; this was seconded by Cllr Stronach and resolved by 8 votes.

2058/18 To receive any updates on actions from previous meetings

- The bottle banks have been removed.
- Cllr May has been carrying out work on the play area
- Cllr O'Brien has circulated information regarding the A1 garage tenancy agreement
- Cllr Foulkes-Jones has received grant information for the WW1 project

2059/18 Planning – To consider any planning applications, note any planning correspondence and decision notices

Application ref: 18/00410/HSE

Location: 14 Park Lane, Elkesley

Proposal: Proposed garage conversion, first floor side extension, porch and new detached workshop/car barn

The Chair proposed not to make any objections to the above application; this was seconded by Cllr Fish and resolved by 7 votes. Cllr Ffoulkes-Jones did not vote on this agenda item.

2060/18 To receive update from any Neighbourhood Plan meetings

No meetings have taken place since the last Parish Council meeting.

2061/18 Proposal to consider an Elkesley Neighbourhood Watch Group

Cllr Stronach reported he has seen the organiser of the Ordsall Community Watch group and the next steps will be to see how many residents will volunteer to be part of the group. An article will be included in the Idle Times asking for any volunteers to contact Cllr Stronach. Once volunteers come forward; the next thing would be to look into costs for radios and chargers etc. The shifts will be possible between 12am – 4am.

2062/18 To receive reports from any meetings attended by Council Representatives

The Chair and Cllr Woodcock attended the Elkesley Play Committee AGM on the 22nd March. The committee still has a small budget and will continue to assist the Parish Council with any funding applications as and when required.

2063/18 To consider where to site a BBQ on the sports field

Prior to the start of the council meeting; members met on the sports field to consider where to site the proposed BBQ. Following discussion on site; the Chair proposed to site the BBQ at the far end of the field between the old and new BMX track; this was seconded by Cllr May and resolved by 8 votes. The Chair will follow this up.

2064/18 To discuss 100yr of WW1 Commemoration project

Cllr Fish reported the hall has been booked to raise funds through coffee morning and Cllr Ffoulke-Jones has received details of a grant towards holding an event/raise money toward a WW1 project. Ideas put forward such as money to repair the church clock so that it chimes (the clock is the village war memorial); funds towards Help the Hero and also lighting of a beacon.

2065/18 To consider the draft Community Grant Policy

This item is still pending and will be deferred to a later meeting.

2066/18 To receive any update on the A1 garages

Cllr O'Brien circulated a copy of the updated A1 garage tenancy agreement and asked for any comments. The Councillors will look at the agreement and discuss at a later meeting.

2067/18

To discuss the new General Data Protection Regulations

The Chair circulated a summary explain the new General Data Protection Regulations (2018) which come into force on the 25th May 2018; this will replace the Data Protection Act (1998).

A lot of work is involved in putting the regulations into place and monitoring compliance. The four important principles are compliance/accountability, transparency, data minimisation and individual's rights when the Council is dealing with personal data. The Council will have a Privacy or Information Notice and will require people to *opt-in* to being contacted by the Council in the future; they can choose to withdraw their consent at any time.

The Clerk circulated a Security Compliance Checklist to all the Councillors to complete as part of the regulations. These were all completed and handed back to the Clerk.

2068/18

To receive village reports on the following:

Sports field and play area inspections

Inspections have taken place and a replacement bearing is required **on ????**, replacement dog signs for the play area which have been ripped off and caps for the fitness equipment. It was also noted that the fence down the side of the field requires the posts securing

The Chair proposed to approve the purchase and fitting of the new bearing, signs and caps; this was seconded by Cllr Fish and resolved by the Council by 8 votes.

Highways and service faults

- Cllr O'Brien reported that all the highways and service faults seen have been reported; County Councillor Greaves has also reported faults to the Highways Manager.
- Cllr Greaves reported that the Highways safety team has visited the site and inspected the area where several accidents have occurred on Coalpit Lane.
- The Chair has reported four stolen drain covers.

Cemetery

Cllr Stronach reported there were no issues in the cemetery; the water container is due for refilling. Cllr Flear suggested reviewing the cost for filling the water container. Cllr O'Brien will contact the Anglian Water.

Defibrillator inspection

Cllr May is moving one of the defibrillators to its new site on Saturday; no problems with the second defibrillator. It was noted that the defibrillator sign on the bus shelter isn't very visible and a yellow sign was suggested.

Allotments

Cllr Fish will be collecting letters from people known to be interested in having an allotment.

2069/18

Finance – To approve payments and receive financial update

The Clerk circulated copies of the March finances, bank statement and budget figures.

Virements were required to cover the extra cost of contributions to the village hall towards the Post Office, website subscription which included last years and the garage rent.

Cllr O'Brien proposed to approve the virements and the payments below: this was seconded by the Chair and resolved by the Council by 8 votes.

- a) Elkesley Memorial Hall – room hire and Post Office £56.00 (1807)

- b) Cheque 1808 void
- c) Money Soft Ltd – Payroll subscription £78.00 (1809)
- d) Street Cleaner's April wage £268.84 (1810)
- e) Broxap – 3 village seats £792.00 (1811)
- f) Clerk's March wage & exps £201.16 (1812)
- g) HMRC – p.a.y.e £47.20 (1813)
- h) Bassetlaw District Council – cemetery bin £150.80 (1814)
- i) L.A.B Planning Services – N.Plan support £600.00 (1815) Grant money
- j) Cllr Oldbury – fixings for benches and shelter £32.95 (1816)

2070/18 To receive items of information and for future agenda items

Agenda items

- Approval , review and adoption of annually year end items
- Adoption of General Data Protection Regulation polices
- Staff appraisals
- Dog fouling
- A1 garages

2071/18 Time and date of the next Parish Council meeting

The **Annual Parish Council Meeting** will be held a week later than usual on the 22nd May 2018 at 7.15pm (following the **Annual Parish Meeting** at 7.00pm) at the Elkesley Memorial Hall, High Street, Elkesley

The meeting closed at 8.30pm

(Please note if you are reading these minutes on the website prior to the May meeting – the above meeting date was changed back to the 15th May 2018)