

## Elkesley Parish Council

I hereby give you notice a Meeting of the Elkesley Parish Council will be held on Tuesday 15<sup>th</sup> May 2018, at 7.15pm in the Elkesley Memorial Hall, High Street, Elkesley.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 8<sup>th</sup> May 2018

Clerk to the Parish Council

### AGENDA

- 1) Election of Chair
- 2) Election of Vice-Chair
- 3) To receive signed Declaration of Acceptance of Office
- 4) To receive apologies for absence
- 5) To receive and record declaration of interests from Members in any item on the agenda
- 6) To hold 10 minute public session
- 7) To receive reports from the District & County Councillors
- 8) To approve the minutes of the meeting held 17<sup>th</sup> April 2018
- 9) To appoint the Internal Auditor for 2018/19
- 10) To review signatories for the Bank
- 11) **To review the Insurance Schedule for 2018/19**
- 12) **To approve the Annual Governance Statements for the year ending 31<sup>st</sup> March 2018**
- 13) **To approve the Statement of Accounts for the year ending 31<sup>st</sup> March 2018**
- 14) **To review the Council Asset List**
- 15) **To review the Financial Risk Assessment for 2018/19**
- 16) **To review Standing Orders and Financial Regulations**
- 17) **To adopt the General Data Protection Regulations for compliance**
  - a) **To adopt the Data Map**
  - b) **To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy**
  - c) **To adopt Privacy Notices**
  - d) **To minute receipt of completed Security Compliance Checklists from all Councillors**
  - e) **To confirm that the Parish Council is already registered as a Data Controller with the ICO**
  - f) **To receive information on the proposed exemption for the Parish Council to appoint a Data Protection Officer**
- 18) To appoint Parish Council Representatives
- 19) To consider any planning applications
- 20) To approve payments as listed
- 21) To receive Sports field, Play area and Defibrillator inspection reports
- 22) Elkesley feast request for help \*\*\*\*\*
- 23) To investigate alternative options for bottle bank following response from B.D.C
- 24) Items put forward for the next agenda
- 25) Time and date of next Parish Council meeting.

**Cheque to date:**

**Elkesley Memorial Hall – room hire & P.O contributions £47.00**

**Wages**