

Elkesley Parish Council

Minutes of the Meeting of the Elkesley Parish Council held on Tuesday 19th July 2016, at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

Present: Cllr O'Brien, Cllr Stronach, Cllr Hirst, Cllr Flear and Cllr Fish

Others present: Mrs Davies (Clerk), District Cllr Dukes and members of the public

At this point Cllr O'Brien offered to Chair the meeting in the absence of Cllr Oldbury (Chair) and Cllr Raper (Vice-Chair); the Council approved by 4 votes for Cllr O'Brien to Chair the meeting.

1618/16 To receive apologies for absence

The Chair reported that Cllr Woodcock has now stepped down from the Parish Council.

Apologies received from Cllr Oldbury and Cllr Raper.

Cllrs Stronach and Cllr Fish objected to approve Cllr Oldbury's apologies due to him being away with work. Following a discussion; the Chair gave a vote of confidence for Cllr Oldbury which the remaining Councillors agreed with.

1619/16 To receive and record declaration of interests from Members in any item to be discussed

No Declarations of Interest were received.

1620/16 To approve the minutes of the meeting held 21st June 2016

Cllr Stronach proposed to accept the minutes of the meeting held 21st June 2016 as a true record; this was seconded by Cllr Flear and resolved by the Council.

1621/16 To hold a 10 minute public session

Comments raised:

- Query over the grass cutting equipment used in the cemetery
- It was noted that the bus will not be going up Headland Avenue in the future; District Cllr Dukes reported that he is already looking into this report
- The Memorial Hall members reported that someone is filling the hall wheelie bins at night
- Copy of the minutes for the notice board

1622/16 To receive reports from the District and County Councillors

District Cllr Dukes reported:

- That he is speaking with A1 Housing regarding parking issues on Holly Bush Close
- The bus issues on Headland Ave which had already been mentioned
- Dog fouling and parking issues - it is important to report to the District Council as any reports are put on a map and when it highlights any hotspots
- The Sheffield City Region devolution consultation is available on line

1623/16 Planning – To consider any planning applications, note any correspondence and decision notices

Application: 16/00731/FUL

Location: 34 High Street, Elkesley

Proposal: Proposed dormer bungalow to rear of existing property

The Council resolved to object to the above application.

The Clerk reported that the District Council's Planning Committee refused the planning application 16/00286/FUL for The Bungalow, Brough Lane.

A letter has been received asking for comments regarding a proposed application to install a replacement telecommunications mast at Elkesley Business Park, Gamston Airfield. The upgrade is to provide services for the new Emergency Services Network. The Council resolved not to make any objections

1624/16 Finance– To approve payments and receive financial update

The Clerk circulated copies of the update finances and bank statements.

The Chair proposed to approve the payments below; this was seconded by Cllr Flear and resolved by the Council.

- a) McAfee 2016 renewal for laptop £59.99 (1652)
- b) Allsigns – new sports field sign £429.02 (1653)
- c) Elkesley Memorial Hall Hire and Post Office contribution £96.50 (1654)
- d) Street Cleaner July wage £248.00 (1665)
- e) Clerk's June wage, HMRC and expenses £168.34 (1656)
- f) Street Cleaner August wage £247.80 (1657)
- g) Clerk's July wage and HMRC £228.00 (1658)
- h) N Oldbury – petrol for lawn mower/tractor £74.22 (1659)
- i) Street Cleaner – padlock £12.99 (1660)

1625/16 Proposal to discuss the A1 garages

The Chair reported that a working party meeting took place to discuss the best way forward regarding the A1 garages.

The working party recommended starting negotiations with BDC regarding managing the garages. The negotiations do not commit the parish council to managing the garages the negotiations will identify condition, responsibilities and much more prior to any vote on commitment. The Chair proposed that the councillors start negotiations with BDC; this was then seconded by Cllr Flear and resolved by the Council. This is to be discussed again at the December meeting.

1626/16 To discuss and allocate roles and responsibilities of Members

Roads, pavements and service faults – Cllr Raper
Planning – Cllr Flear and Cllr O'Brien
Health & Safety – Cllr Stronach and Cllr Fish
Defibrillator – Cllr MacCaffrey
Cemetery – Cllr Stronach
Funding bids
Garages – Cllr O'Brien and Cllr Flear
Changing Rooms
Safer Neighbourhood and Crime Prevention Liaison
Memorial Hall Representative – Cllr Fish
Website & Facebook
Local Council Award Scheme – Cllr O'Brien and Cllr Flear
Play Area Inspections and recording – Cllr Stronach
Christmas Tree Event

To continue this agenda item at the next meeting when more members are available.

1627/16 Proposal to discuss the Local Council Award Scheme

The Chair previously circulated copies of the Local Council Award Scheme; and gave a brief overview.

Cllr Stronach proposed to join the Scheme; this was seconded by Cllr Flear and Resolved by the Council. The Chair and Cllr Flear will take this forward.

1628/16 To receive village reports

Sports field and play equipment inspection – no items were raised.

1629/16 To discuss options for moving the play area shelter

A petition signed by 28 residents was handed to the Council during the public session. The petition requested that the shelter and benches in the play area be removed. A discussion took place with members of the public, and with the support of Cllr Fish and Cllr Stronach the parish council were asked to consider the removal of play park equipment.

The Clerk commented that 28 signatures was not enough representation of the community for any decision to be made; the whole community would have to have a say on the matter.

The Chair said that no decision would be made during the meeting as the agenda item was to *discuss moving* and not *removing* the shelter; Cllr Flear suggested that the whole council should be involved in the consideration and defer the matter to the September meeting. Cllr Fish then asked if an extra meeting could be called just to discuss this one subject; the Clerk said that so long as the statutory clear days for the agenda is given then it could be done and suggested that the Councillors sort out a date when everyone is available and let the Clerk know.

1630/16 To receive update on the MUGA gate

The play area gate has been repaired pending painting.

Cllr Stronach complained over the grass cuttings on the sports field after it had been cut and why weren't the cuttings being put in the dyke? Cllr Flear commented that once the grass is being cut more frequently then the tractor would be able to mulch the cuttings.

a) Highways and service faults

- Cllr Stronach asked for all the drains to be cleaned out
- Cllr Dukes reported that the new bus shelter should be installed in September when the budget is available
- The Chair reported that the finger posts to Morton require repairing

b) Cemetery

- **Approval of memorial for plot 45**
The Council resolved to approve the memorial for plot 45.
- **Discuss options for filling the cemetery water tank**
Deferred for the Councillors to think of alternative ways of collecting/obtaining water.

c) Defibrillator inspection report

Cllr MacCaffrey was not present to give a report. Cllr Hirst reported that he has some prices that he can pass on for the addition defibrillator.

- **To consider donation to First Responders**

This item was deferred pending costs of the second defibrillator.

1631/16 Proposal to discuss preferment clause and allocation of housing to residents

The Clerk read out the policy for A1 Housing's allocation of housing residents – this can be found at the front of the A1 Housing Home Finder Information Guide which is also available on-line.

1632/16 Proposal to discuss Battery Lane

The Clerk reported that the Land owners around Battery Lane would like to be part of any discussion regarding the Lane; and would like to have this item deferred to the September meeting when they are able to attend.

Cllr Hirst reported that nothing further needed to be discussed as N.C.C are dealing with it; today's update was only to say that notices had been put up on Battery Lane following the previous meeting and to inform N.C.C that this has been done. No other discussion took place.

1633/16 Proposal to discuss a timetable for the hours allocated to grass cutting and street cleaning

Cllr Stronach reported that he will draw up a schedule for the street cleaner to use for the street cleaning and grass cutting; he will have this ready for the next meeting. The Clerk reported that Cllr Oldbury has already put a spreadsheet together to calculate time taken for the street cleaning and grass cutting that will also produce charts and graphs to keep a track of the hours spent on each job. Cllr Stronach replied that he is going to do it.

1634/16 To receive items of information for future agenda items

The Clerk asked the Council to sign a letter asking the bank to revert back to sending out statements at the beginning of the month instead of mid-month.

No other items of information had been received for future agenda items.

1635/16 Time and date of the next Parish Council meeting

The time and date of the next normal Parish Council meeting will take place on the 20th September 2016 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley.

The Councillors will let the Clerk know of available dates for the suggested extra meeting to discuss the play area shelter.

The Chair closed the meeting at 9pm.