

## UNAPPROVED MINUTES

Minutes of the Elkesley Parish Council meeting held on Tuesday 19th April 2016, at 7.00pm  
in the Elkesley Memorial Hall, High Street, Elkesley.

Present: Cllr Oldbury (Chair), Cllr Fish, Cllr Flear, Cllr O'Brien, Cllr Raper, Cllr Stronach and  
Cllr Woodcock

Others Present: Mrs Davies (Clerk), District Councillor Dukes, County Councillor J Ogle and members  
of the public

**1566/16 To receive apologies for absence**

Apologies received and accepted from Cllr McCaffrey and Cllr Hirst

**1567/16 To receive and record declaration of interests from Members in any item to be discussed**

No declaration of interests received.

**1568/16 To approve the minutes of the meeting held 15<sup>th</sup> March 2016**

Following amendment to minute no. 1562/16 to say '7 votes', Cllr Stronach proposed to accept the minutes of the meeting held 15<sup>th</sup> March 2016 as a true record, this was seconded by Cllr Flear and resolved by 7 votes.

**1569/16 To hold a 10 minute public session**

Matters raised by the public:

- Dog fouling – to be put forward as an agenda item at the next meeting
- Highways – condition of the village roads – District Cllr Dukes reported that he is meeting with the Highway Manager for a site visit in the near future
- Boulders are to be put in the Ford to prevent off road vehicles going into the woods; question over putting kissing gates up but these gates will prevent disable access

**1570/16 To receive reports from the District & County Councillors**

County Councillor Ogle and District Councillor Dukes gave their respective reports.

**1571/16 Planning – To consider any planning applications, note any correspondence and decision notices**

**Application No: 16/00286/FUL**

Location: The Bungalow, Brough Lane, Elkesley

Proposal: Erect four single storey dwellings; alter existing access and improvement alterations to Brough Lane

The Council considered the above application and resolved by 7 votes to make objections. The Chair will circulate the draft response prior to submission.

- 1572/16 To receive any update on the Robin Hood Inn**
- The Chair reported that the Tribunal is due to take place on the 1<sup>st</sup> June 2016 in Lincoln.
- 1573/16 Finance– to approve payments, receive financial update and Internal Audit information**
- The Clerk circulated copy of the March finances, end of year budget figures, bank statements and also a brief update on the Internal Audit requirements.
- The Council resolved by 7 votes to approved the following payments:**
- 17.3.16 Platts Harris – tractor £5999.94 (1627)  
29.3.16 P.J.L. Allsorts via W Davies (ebay)– lawnmower £190.00 (1628)  
31.3.16 W Davies (ebay) Strimmer £128.89 (1629)
- Wharnccliffe Trees & Woodland consultancy – tree inspection £66.79 (1631)  
W Davies – Moneysoft Payroll licence £72.00 (1630)  
B.D.C – cemetery bins £146.64 (1632)  
Clerk’s March wage and expenses £165.95 (1633)  
Street Cleaner’s April wage £248.00 (1634)  
Street Cleaner – lawnmower expenses £6.50 (1635)  
Elkesley Memorial Hall – Room hire and Post Office sessions £60.50 (1636)
- 1574/16 To consider virement of budget 2016/17 headings and earmarked reserves**
- The Clerk went through the end of year unspent budget figures.  
The Council resolved to earmark the amount of £5390.80 to cover additional expenses for the playarea/sportsfield over the next five years.
- 1575/16 To consider additional option re grass cutting of village verges**
- No additional options were considered.
- At this point Cllr Woodcock left the meeting.
- 1576/16 To review Internal Controls**
- The Chair and Cllr Raper have gone through the Internal Control review and no items of action or concern were raised.
- 1577/16 To consider CPR training on the 17<sup>th</sup> May 2016**
- Cllr McCaffrey was not present to give a report. The Chair reported that Cllr McCaffrey had been given a name to contact re carrying out CPR training prior to the next meeting as the original trainer is unable to assist on this occasion.
- 1578/16 To receive village reports**
- a) Sports field and play equipment inspection**

The Clerk reported that the tree inspection has now been carried out by the trees and woodland consultant and no there were no issues of concern raised and given a low risk rating. A full report has been submitted.

**b) Highways and service faults**

- An issues of a resident buying and selling of caravans is taking place from a property.
- Parking on Holly Close was discussed; Cllr Raper to draft a letter to A1 Housing and the District Council
- The parking of lorries on Jockey Lane causing damage to the verge was discussed

**c) Cemetery update**

Cllr Stronach reported that he has checked the water container which is okay and the grass has been cut.

**d) Inspection report on defibrillator**

Cllr Raper reported that Lincolnshire Ambulance has a deal of buying one defibrillator and get a second one free.

**1579/16 To receive items of information for future agenda items**

The Chair asked if anyone is interested in being put forward for the position of Chair for the Annual Council Meeting to make it know prior to the meeting.

**1580/16 To exclude Members of the Public under the Public Bodies (Admission to Meetings) 1960 Act to discuss wage review**

The Council resolved to exclude members of the public to allow the discussion of the wage review.

The Clerk reported that the Living Wage rate is now mandatory which the Street Cleaner will now be paid from April 2016 onwards.

It was resolved by 6 votes that the Clerk will now be paid the SCP column 24 rate from April 2016,

**1581/16 Time and date of the next Parish Council meeting**

The Annual Council Meeting will take place at 7.15pm on the 17<sup>th</sup> May 2016 in the Elkesley Memorial Hall, High Street, Elkesley.

This meeting will follow the Annual Parish Meeting which will be held at 7.00pm on the 17<sup>th</sup> May.

There being no further business the Chair closed the meeting.

DRAFT