

## Elkesley Parish Council

Minutes of the Elkesley Parish Council meeting held on Tuesday 19<sup>th</sup> June 2018, at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

Present: Cllr Ffoulkes-Jones, Cllr Fish, Cllr Flear, Cllr May, Cllr O'Brien, Cllr Stronach & Cllr Woodcock  
Others present: Mrs Davies (Clerk), County Cllr Kevin Greaves and members of the public.

### **2998/18 Election of Vice-Chair and receive Declaration of Acceptance of Office**

Cllr Fish proposed Cllr O'Brien for the Vice-Chair for 2018/19; this was seconded by Cllr Flear and resolved by the Council.

### **2999/18 To receive apologies for absence**

Apologies received and approved for Cllr Oldbury and Cllr Wilkinson.

### **3000/18 To receive and record declaration of interests from Members in any item to be discussed**

No Declaration of Interests received.

### **3001/18 To suspend the meeting to hold a 10 minute public session**

The meeting was suspended and the issues raised were:

- Query over the minutes for proposing the Memorial Hall representative
- No item in the Idle Times – Cllr on holiday
- Speed signs for High Street
- Suggestion to have a contractor cutting the sports field again – agenda item for the next meeting

### **3002/18 To receive reports from the District and County Councillors**

District Cllr Kevin Dukes sent his apologies.

County Cllr Kevin Greaves gave the following report:

- The Notts County Council has approved the application to add a public bridleway along Battery Lane to the Definitive Map. Clarification was sought from Cllr Greaves by members that this is only the start of the progress and the lane remains not a public right of way until or if the lane gets put on the Definitive map and the removal of the gate will only occur when this progress has been concluded; this was confirmed by Cllr Greaves
- Cllr May asked Cllr Greaves if 'slow down' speed signs could be erected in the village

### **3003/18 To approve the minutes of the meeting held 15<sup>th</sup> May 2018**

Cllr Woodcock proposed to accept the minutes of the meeting held 15<sup>th</sup> May 2018 as a true record; this was seconded by Cllr Flear and resolved by 7 votes.

### **3004/18 Planning – To consider any planning applications, note any planning correspondence and decision notices**

#### **Application: 18/00623/FUL**

Location: Manor Farm, Twyford Lane, Elkesley

Proposal: Conversion of a single storey barn to provide a new dwelling and the construction of four other new dwellings

There were concerns over the access which the Highways will consider; however no reasons for the Parish Council to object.

Cllr Flear left the meeting during this agenda item for a few minutes.

Cllr Woodcock proposed not to make any objections; this was seconded by Cllr May and resolved by the Council.

**Application: 18/00739/HSE**

Location: Cotswold, High Street, Elkesley

Proposal: Erect a two storey side extension and minor remodelling to existing dwelling

Cllr Stronach proposed not to make any objections; this was seconded by Cllr O'Brien and resolved by the Council by 7 votes.

**3005/18 Finance – To approve payments and receive financial update**

The Clerk circulated copies of the May finances and bank statements for the Councillors to view.

The Chair proposed to approve the following payments; this was seconded by Cllr May and resolved by 7 votes.

- a) Society of Local Council Clerks – subscription £72.00 (1823)
- b) Elkesley Memorial Hall – Room hire and Post Office contribution £56.00 (1824)
- c) Street Cleaner's June wage £268.84 (1825)
- d) Clerk's May wage and expenses £260.14 (1826)
- e) HMRC – p.a.y.e £62.00 (1827)
- f) Information Commissioner's Office subscription £40.00 (1828)

**3006/18 To consider in principle the maximum amount to be awarded in any small community grant given and to consider the Community Small Grant Policy**

Copy of the draft grant policy had been previously circulated for the Councillors to consider; after discussion, Cllr O'Brien proposed to approve the Small Community Grant Policy with the maximum grant amount set at £50.00; this was seconded by Cllr May and resolved by 7 votes.

**3007/18 To consider the "Heads of Terms" for the management of the garages on behalf of the village**

Copy of the Head of Terms for the management of the A1 garages had been circulated previously for the Councillors to consider. After discussion, Cllr O'Brien proposed to accept the Head of Terms; this was seconded by Cllr Fish and resolved by 7 votes.

**3008/18 To receive village reports on the following:**

**Sports field and play area inspections**

Cllr May reported that the independent play area inspection has been carried out and the report has been received. All the items were classed as low or very low risks with some items requiring attention which will be dealt with.

**Highways and service faults**

The telephone number to report any potholes or highway issues has been put in the Idle Times for residents to use; the Chair has reported the potholes she has seen. The Chair and County Councillor Greaves will chase up the repair to the damaged road name sign for the Elkesley Bridge Road.

Cllr Woodcock reported that Highways will be tarmacking the damaged side on Lawnwood Avenue.

**Cemetery**

Cllr Fish reported there was no water in the cemetery; it appears that someone has left the tap open and all the water drained out. Cllr Ffoulkes-Jones has moved the water container to nearer the front wall to save any damage to the grass and graves whilst he is moving it to be refilled with water.

Cllr Flear proposed that Cllr Ffoulkes-Jones is reimbursed for the water at £5 per refill; previously £20 Cllr Fish approved the proposal – payment approval at the next meeting.

**Defibrillator inspection**

Cllr May has removed some graffiti on the defibrillator cover.

**Allotments** – no updates received.

**3009/18 To receive any updates on the 100yr of WW1 Commemoration project**

Due to the little time left to do something; Cllr Ffoulkes-Jones will talk to the new Vicar about her ideas and if see if we can do something together

**3010/18 To receive reports from any meetings attended by Parish Council representatives**

- Cllr Oldbury will attend the Parish Forum meeting on the 7<sup>th</sup> July
- Cllr Stronach reported that the Memorial Hall meeting had been cancelled so he had not been able to attend.

**3011/18 To receive items of information and for future agenda items**

- Signage for the sports field
- The condition of Crooksford
- To apply for a reduced speed limit on Brough Lane
- Grass cutting on the sports field
- Frequency of council meetings

**3012/18 To exclude members of the public under the Public Bodies (Admission to Meetings) Act 1960 to discuss staff hours**

At this point members of the public left the meeting.

Cllr May left the meeting towards the end of this agenda item.

After discussion with the Clerk; Cllr Ffoulkes-Jones proposed that the clerk's unpaid hours from the last six months are spread over the next 7 months wages and that any extra hours should be paid in the month they are worked; this was seconded by Cllr Flear and resolved by the Council 6 votes.

Following discussion regarding litter picking on the sports field; Cllr May reported that the Street Cleaner has been told not to do any litter picking (Cllrs to do) and to empty the bins every two weeks; the grass cutting is a priority at this point in time.

**3013/18 Time and date of the next Parish Council meeting**

The next Parish Council meeting will be held on 17<sup>th</sup> July 2018 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley.

The meeting closed at 8.55pm.