

ELKESLEY PARISH COUNCIL

Unapproved Minutes of the Meeting of the Elkesley Parish Council

A Meeting of the Elkesley Parish Council was held in the Elkesley Memorial Hall, High Street, Elkesley on 21st April 2015 2015 2014 at 7pm.

1077/15 Present: Cllr Oldbury (Chair), Cllr Raper, Cllr Fish, Cllr Hirst, Cllr Stronach, Cllr O'Brien and Cllr Simpson

Others Present: Mrs Davies (Clerk), 5 members of the public and 2 representatives for agenda item 3.

1078/15 To receive apologies for absence

Apologies received from Cllr Baines and Cllr Woodcock.

1079/15 To receive and record declaration of interests from Members in in any item on the agenda

Declarations received from Cllr Fish, Cllr Simpson and Cllr Stronach for agenda item 16 – members of the Memorial Hall Committee.

1080/15 To receive an update from Carillion

Representatives joined the meeting from Carillion and the Highways Agency to give an update on the progress of the bridge/ junction improvements. Due to restrictions from Highways and extra work, the date for total completion of the work will be 18th July; however access over the bridge for residents may be available by the end of May.

The Council and residents asked questions and made suggestions e.g. signage on the A1 for the diversions.

1081/15 To hold a 10 minute public session

- Query over the new junction improvement roads as being classed as a rural road.

Cllr Douglas submitted an update on the Elkesley Poulter Valley Project:

Funding is in place to improve access on the bridle way new Plevins. The group is undertaking a scoping exercise to inform a project plan. The next meeting will be on the 1st June in the Memorial Hall.

1082/15 To approve the minutes of the meeting held 17th March 2015

Cllr Raper proposed to accept the minutes of the meeting held 17th March 2015 as a true record; this was seconded by the Chair and resolved by the Council. The Chair duly signed the minutes.

1083/15 Planning – To consider any planning applications, note any correspondence and decision notices

No applications submitted.

1084/15 Consultation on proposed 30mph & 40 mph limited on the A1 Elkesley junctions improvement scheme

The Council considered the above consultation and it was proposed by Cllr Raper that all the roads be restricted to 30mph; this was resolved by the rest of the Council.

Cllr O'Brien proposed that the Council asked for the speed restriction to extend to just past the houses on Jockey Lane; this was resolved by the Council and Cllr O'Brien will draft a letter to be approved and submitted.

1085/15 To receive an update on the Neighbourhood Plan

The Neighbourhood Plan has been finalized and will be ready to formally submit to B.D.C. Once submitted it will hold some material weight in planning decisions and full weight once it has been through referendum.

1086/15 To receive sports field and play equipment reports

Cllr Simpson reported that he has cut the lock of the play area double gates; however the Chair reported that he had the keys for the lock and the gate would require repairing. The Chair will purchase 3 new padlocks with the same keys to keep it simple.

Cllr Simpson asked if the play equipment inspection volunteer would attend occasional meetings to give his reports.

A discussion took place over the grass cutting in the cemetery, sports field and play area and the maintenance of the conifer trees on the field. It was agreed to contact the contractor to discuss the grass cutting and payments.

1087/15 To receive village reports

Cemetery

Memorial Inscription – The Clerk circulated a copy of a request for an addition memorial inscription for Mrs Schofield. This was approved and resolved by the Council.

No other reports received.

1088/15 To receive any Highways or service faults

- Pot holes on Twyford Lane
- A1 footpath still requires attention

1089/15 To review any update on the taking over the management of the A1 garages

A meeting with the Estates Officer at Bassetlaw District Council is being arranged.

1090/15 Finance – To approve payments and receive financial report

- a) North Notts Landscapes – Poulter Valley Grant £2760.00 (1535)
- b) NW Architects – Changing Room Grant £3000.00 (1536)
- c) T Hadfield – Church grassing cutting equipment £530.00 (1537)
- d) Greenmile Trees – Playarea fund £558.00 (1538)
- e) N Oldbury (Glasdons) – Youth Council grant £125.35 (1539)
- f) Street Cleaner's April wage £224.92 (1540)
- g) Parish Clerk's March wage £25.50 (1541)
- h) B.D.C – cemetery bins £144.04 (1542)
- i) Clerk's expenses – subscription for wage software/Mcfee protection £117.83 (1543)
- j) Elkesley Memorial Hall – room hire £25.00 (1544)

A copy of the current finances and final budget figures were circulated and the bank statements were available to view.

1091/15 Financial Risk Management annual review/Internal control review

The Clerk reported that an internal control review has been carried out and no issues were highlighted for action.

The Clerk went through the financial risk management review – no items of concern were raised;

Items for action:

- Insurance review in May when schedule received
- Annual street cleaner risk assessment to carry out
- Annual risk assessment for snow warden and cemetery warden to carry out
- Compliance with the Transparency code comes into force July 2015 – items to be put on website

1092/15 Proposal to discuss defibrillators/first aid in the village

Cllr Hirst proposed that the Council looks into the possibility of installing a defibrillator in the village; several other councils are currently doing this.

The Clerk reported that two of her other councils have either obtained part funding to purchase one or given a donation to a group which is raising money to purchase them for local parishes. The Clerk also circulated an article on defibrillators in the community; explaining the choice of defibrillator, storage, governance and training.

Cllr O'Brien obtained some information from The Community HeartBeat Trust leaflet on prices which she reported to the Council.

It was agreed that Cllr Hirst would follow this up.

1093/15 Proposal to consider request by the Memorial Hall for funds towards petrol for grass cutting/Parish Council grant

This item was deferred as requested by the Members of the Memorial Hall Committee.

1094/15 To receive correspondence for information and future agenda items

- Roles & Responsibilities for the next meeting

1094/15 Time and date of the next Parish Council meeting.

The **Annual Parish Meeting** will be held on the 19th May 2015 at 7pm in the Elkesley Memorial Hall.

Followed by

The **Annual Meeting of the Council** at will be held on the 19th May 2015 at 7.30pm in the Elkesley Memorial Hall.

There being no further business the Chair closed the meeting at 8.35pm.