

## ELKESLEY PARISH COUNCIL

(Unapproved)

### Minutes of the Meeting of the Elkesley Parish Council

The Meeting of the Elkesley Parish Council was held in the Elkesley Memorial Hall, High Street, Elkesley on 15<sup>th</sup> April 2014 at 7pm.

**859/14 Present:** Cllr Oldbury (Chair) Cllr Baines, Cllr Hirst, Cllr O'Brien, Cllr Raper, Cllr Simpson and Cllr Woodcock

**Others present:** Mrs Davies (Clerk) District Councillor Mrs Douglas and members of the public

#### **860/14 To receive and approve apologies for absence**

Apologies received and approved from Cllr Fish and Cllr Stronach.

#### **861/14 To receive and record declaration of interests from Members in any item to be discussed**

No declarations of interest received.

#### **862/14 To approve minutes of the meeting held 18<sup>th</sup> March 2014**

Cllr Simpson proposed to accept the minutes of the meeting held 18<sup>th</sup> March 2014 as a true record which was **resolved** by 7 votes and the Chairman duly signed the minutes.

#### **863/14 To hold a 10 minute public session**

At the beginning of the session, the Chairman acknowledged concerns over the description of the area of a piece of Memorial Hall land mentioned in the February minutes; minute no. 838/14.

The area of land concerned will run from 1 metre from the left side of the disabled pathway in a straight line to the tree line bordering the field. A plan supplied by the Memorial Hall will be attached to the minutes as a reference.

At this point Cllr Baines reminded members of the public and councillors of their conduct whilst the Parish Council meeting is in session.

No other points raised.

#### **864/14 To receive a report from the District Councillor**

District Cllr Douglas reported that she has spoken with B.D.C regarding the A1 garages; at the moment B.D.C is not sure what is happening with the garages; the compulsory purchase has not yet finalized and it is hoped that the monies are used to upgrade the existing garages in the village. There is concern over the need for the garages – would they be used if the rent was £5 per week? It was suggested that the council writes to the Head of A1 Housing and Mr Armiger at B.D.C to request that the compulsory purchase money is spent on upgrading the rest of the garages in the village.

The Neighbourhood Plan Steering Group is currently consultation on with the policies.

#### **865/14 Finance – to approve payments and receive financial update**

It was resolved by 7 votes to approve the following payments:

- a) Greenmile Trees for the sports field £486.00 (1435) (Play Committee Fund)
- b) B.D.C cemetery bin £141.44 (1436)
- c) Street Cleaner's wage £218.73 (1437)

- d) Clerk's March wage and expenses £332.50 (1438)
- e) 50% Cilca registration for Clerk £75.00 (1439)
- f) Rospa Training £45.00 (1440)
- g) Cumbria Clock £336.00 (1441)

The Clerk went through the end of year budget figures and it was agreed to earmark £860.00 from the grass cutting budget and transfer the remaining budget from the playground expenses and sports field expense into the playground account for further play area and sports field expenses.

The Clerk circulated copies of the March finances and the bank statements were available to view.

#### **866/14 To review Financial Internal Controls**

The Clerk circulated copies of the Financial Risk Management for 2014 for review, it was resolved to approve the risk management for 2014. Cllr Baines will carry out the 2014 risk assessments with the Street Cleaner, Snow Warden and Cemetery Warden.

#### **867/14 Planning – To consider any planning applications, note any correspondence and decision notices**

##### **Decision Notice**

##### **Application No: 13/01422/FUL**

Location: Top Farm, Coalpit Lane, Elkesley

Proposal: Demolition of derelict farm building and erect new agricultural steel portal framed building

**Decision Notice: Grant planning permission subject to conditions**

##### **Planning correspondence received:**

There have been concerns over some building work on a plot of land on Brough Lane; the Chair has sent a letter as a resident to the Enforcement Officer for investigation. Cllr Douglas reported that no planning applications have been received for this building work.

A letter has been received from Plevins regarding their proposed liaison group – it was agreed to respond by inviting Plevins to attend the parish council meetings. The Chairman to draft a letter.

#### **868/14 To receive information from the Planning Working Party**

Nothing to report.

#### **869/14 To receive update on the BMX track**

The Council has registered with the Environment Agency for exempt waste operations for the soil for the BMX track.

The hard core has been ordered at a cost of £3040.90 plus vat and the post installation inspection of the track will cost £365.00 plus vat leaving a balance of £94.00 to date.

#### **870/14 To receive update on the A1 bridge**

The work is to commence on 6<sup>th</sup> May 2014 and is scheduled to take 43 weeks to completion. Monthly updates will be made available throughout the construction.

#### **871/14 Proposal to discuss the WWI Centenary event**

Cllr Hirst reported that the service for the event is currently being worked on and the date is still to be confirmed.

#### **872/14 To receive village reports**

##### **a) Sports field inspection**

- There is currently a lot of rubbish on the field
- The football team will be putting the goal nets up when the posts have been moved.

##### **Play equipment inspection**

- Two holes have been burnt in the youth shelter
- Rospa training is to take place on the 14<sup>th</sup> May on the play area. Mr Schofield from the village has volunteered to help carry out the play equipment inspections.

##### **b) Highways and service faults**

- Comments over the footpath at A1 Recycling

##### **c) Cemetery – nothing to report**

##### **d) Memorial Hall Committee**

Cllr O'Brien reported that the Memorial Hall Committee is currently reviewing its policies and procedures along with updating their constitution. The next Committee meeting is on the 19<sup>th</sup> May 2014.

#### **857/14 To receive information for future agenda items**

- Village entrance signs
- Electric for the Christmas tree
- Contribution towards the WWI memorial

#### **858/14 Time and date of next Parish Council meeting**

The **Annual Parish Meeting** will be held on the 20<sup>th</sup> May at 7.00pm in the Elkesley Memorial Hall, Elkesley.

The **Annual Meeting of the Parish Council** meeting will be on 20<sup>th</sup> May at 7.30pm in the Elkesley Memorial Hall, Elkesley.

The Chairman closed the meeting at .8.15pm.